

Recruitment Policy

- 1.0 Qatar Academy will seek to recruit and hire teachers and administrators who are highly qualified, experienced and could further the vision, mission, and goals of the Academy.
- 2.0 The Academy will adopt recruiting practices that further the aim of bringing more diversity to the faculty and staff.
- 3.0 Proof of credentials is the responsibility of the applicant, and no faculty, staff, or administrator will be considered for employment at Qatar Academy prior to meeting this condition.
- 4.0 Primary teachers must meet, at the minimum, the following criteria:
 - 4.1 Hold a Bachelors degree or higher in primary education from a professionally accredited program of study.
 - 4.2 Graduated from a college, university, or institute of higher education that is noted for teacher preparation.
 - 4.3 Have a demonstrated record in primary education that reflects knowledge of modern pedagogical practices.
 - 4.4 Possess a valid certificate in teaching primary grades, or be licensed by a governmental authority to practice teaching in a primary grade. In cases where such an authority does not exist in the applicant's home country, proof of ability to teach effectively at the primary level, such as years of experience, special teaching diploma beyond the Bachelors level, or demonstrated competencies, must be established.
- 5.0 Secondary teachers must meet, at the minimum, the following criteria:
 - 5.1 Hold a Bachelors degree or higher in the subject matter being recruited to teach.
 - 5.2 Have training in secondary education, preferably at the bachelors or diploma level.
 - 5.3 Have a demonstrated record in secondary education that reflects knowledge of modern pedagogical practices.
 - 5.4 Possess a valid certificate in teaching the subject being recruited for, or licensed by a governmental authority to practice teaching in that subject at the secondary level. In cases where such an authority does not exist in the applicant's home country, proof of ability to teach effectively at the secondary level, such as years of experience, special teaching diploma beyond the Bachelors level, or demonstrated competencies, must be established.
- 6.0 Assistant Head must meet the following criteria:
 - 6.1 Hold a Masters degree or higher in at least one of these areas:
Educational administration; leadership; curriculum and instruction; or primary or early childhood education.
 - 6.2 Extensive teaching experience prior to assuming the Assistant Head position.
 - 6.3 Demonstrated ability to assume an administrative role.

- 6.4 Have an established record in holding roles of responsibility and leadership in educational settings.
- 6.5 Demonstrated effective communication and leadership skills
- 6.6 Demonstrated record of effective interpersonal skills and relationships
- 6.7 Demonstrated record of computer and information technology skills

7.0 Head of School must meet the following criteria:

- 7.1 Hold a Masters degree or higher in educational administration and/or leadership.
- 7.2 Graduated from a college, university, or institute of higher education that is noted at the national level or higher.
- 7.3 Extensive experience in teaching and administration.
- 7.4 Demonstrated record of effective leadership, communication, and interpersonal skills.
- 7.5 Demonstrated record of computer and information technology skills